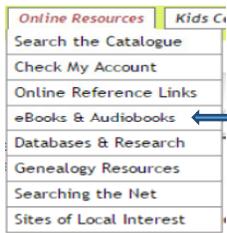
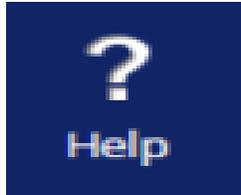


Getting Started with OverDrive and Audiobooks: for Windows computers



Setting up OverDrive

To access the Overdrive Website go to the Library's website: www.smithsfallslibrary.ca. Click on the "Online Resources" link and choose "eBooks & Audiobooks" from the drop down menu. Click on the "OverDrive Digital Library" link.



Installing OverDrive Media Console

You will need to download a free copy of OverDrive Media Console. Click on the "Help" icon, then "Applications" and then "OverDrive". On the new page click on "Get Started".

To download the OverDrive Media Console, click on the Windows icon that is appropriate for your operating system.



When the application has finished downloading, click on the file to open the OverDrive Media Console and click "run". Then complete the installation process.

To sign in, please type your library's name and select it from the list.

Smiths Falls Public Library

Remember my login information on this device.

Library card number
PATR####

Having trouble logging in? [Click here for a complete list of libraries.](#)

OverDrive: borrowing & downloading Audiobooks

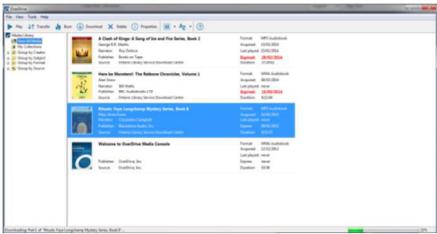
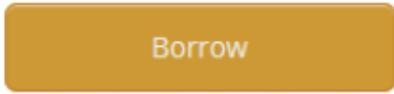
Sign in to the Overdrive system by clicking on the "sign in" link in the top right corner. Type or select Smiths Falls Public Library from the list of participating libraries. Enter your library card number and click on "sign in".

Note: you must include the full ten characters – PATR plus six digits. Only patrons in good standing will be able to access the Overdrive system.

My Account:	
Checkout limit:	10
Titles checked out:	0
Hold limit:	10
Titles on hold:	0
Wish list items available:	0

Once you are signed in, click on the "account" icon to see what Audiobooks you have borrowed or placed on hold. You can also keep a wish list of Audiobooks you'd like to read and can change your browsing options.

Find an Audiobook to download. Search the catalogue by title, author or ISBN or browse the categories at the top of the page or by scrolling down the home page.



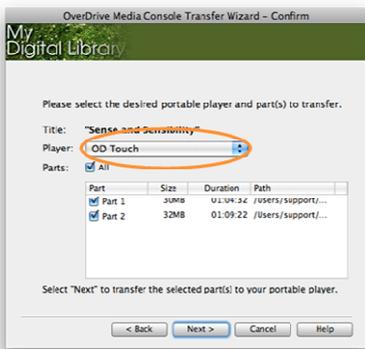
Titles that are currently available will have a dark icon “🔊” in the top right corner of the item’s image. If it is unavailable the icon is grayed out “🔊”. Place your cursor on the image of the Audiobook to either “Borrow” the Audiobook, if it’s available, or to “Place a hold” on the Audiobook. To check out an Audiobook click on “Borrow”.

Note: Audiobooks you have placed on hold will automatically go you’re your bookshelf when they become available and you will receive an email notification 3 days prior to the expiration date.

To download an Audiobook, click on “download” located next to the item while in your Bookshelf.

Once the file has finished downloading to your computer, double click on the file to open it and it will automatically launch OverDrive Media Console. A window will open to confirm the location of the file and another to confirm if you would like to download of all the parts of the Audiobook. Click “Ok” to finish.

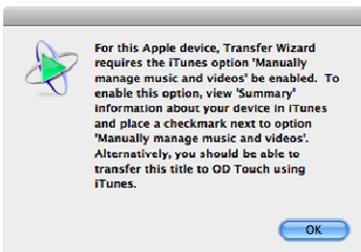
Press the “Play” icon to play your Audiobook once the parts have finished downloading.



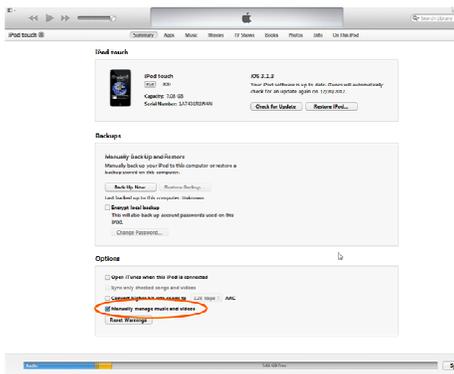
Transferring to a Portable Player

Connect your device to your computer. In the OverDrive Media Console, click on the audiobook you wish to transfer. Then click the “Transfer” button.

When the transfer wizard opens, connect your device to your computer using the USB cable, then click “Next”. Make sure your device is selected under “Player.” Once it’s detected, click “Next”. When the transfer is complete, click “Finish” to close the wizard.

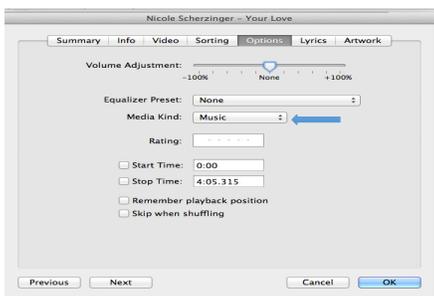


If you see the following message, you'll need to set the “Manually manage music” option on your portable player through iTunes. First, open iTunes.



Connect your iPod shuffle using the USB cable. Select your iPod. You'll see a button for it near the top-right corner. Check the "Manually manage music" box from the "Summary" screen. "Enable disk use" will be automatically selected. This disables automatic syncing, and allows transfer from OverDrive's desktop app to your iPod. Click "Done" in the upper-right corner.

Note: If you disable the "Manually manage music" setting and then sync your Apple device with iTunes, you may lose the items you have manually transferred.



When you have that set, click "OK" in the prompt and return to the transfer wizard. Make sure your Apple device is selected under "Player." Once it's detected, click "Next". When the transfer is complete, click "Finish" to close the wizard.

Note: If the audiobook does not play on your iPod after completing these steps you may have to change the media kind from "Music" to "Audiobook". Right click on the audiobook and click on "Get info". Under "Options", click the drop down menu to the right of "Media Kind" and click on "Audiobook". Return to transfer wizard and follow steps above.